# REGISTRATION

Educators' Conference | Saskatoon 2019

# ► STEP 1 – CONTACT INFO

Name					
Position		School / Organization			
Address					
City		Province		Postal Code	
Work Phone [	]	Work Fax [	]		
Email					

## ► STEP 2 – SELECT ATTENDING DATE(S) & WORKSHOPS

I WILL BE ATTENDING:	☐ DAY 1 - May 13	☐ DAY 2 - May 14	☐ DAY 3 - May 15
	☐ Workshop #1	☐ Workshop #5	☐ Workshop #9
Please select one workshop per day.	☐ Workshop #2	☐ Workshop #6	☐ Workshop #10
Each presentation is a full day workshop.	☐ Workshop #3	☐ Workshop #7	☐ Workshop #11
,,,	☐ Workshop #4	☐ Workshop #8	☐ Workshop #12

# ► STEP 3 – SELECT APPLICABLE FEE | Fees do not include tax (5% GST).

🙎 INDIVIDUAL	1 DAY		2 DAYS	3	3 DAYS	
Super Early-Bird Fee	NA		NA		□ \$579	
Early-Bird Fee	<b>□</b> \$249		<b>□</b> \$449		□ \$619	
Regular Fee	<b>□</b> \$269		<b>□</b> \$469	□\$639		
GROUPS (3 DAYS)	3-7	8-14	15+	<b>≜</b> STUDE	STUDENT (3 DAYS)	
Early-Bird Fee	□\$599	□\$579	□\$559	Early-Bird Fee	<b>□</b> \$559	
Regular Fee	□\$619	□\$599	□\$579	Regular Fee	□\$579	

Super Early Bird Cutoff Date: January 19, 2019 - Registration and payment must be received by this date. Early Bird Cutoff Date: April 30, 2019 - Registration and payment must be received by this date.

Group Rate: Online registration only and individuals must attend all 3 days to be eligible for group discounts.

Full-Time Student Rate: Please contact registration@jackrhiose.com for more information on our full-time student rates. Registrants must provide proof of full-time enrolment at a minimum of three courses (e.g., transcript or confirmation letter of enrolment)

Please Note: Multi-day registrations can NOT be shared. All registration fees are per person. Different individuals cannot be sent on different days under one registration fee. Name badges will be checked at the door.

# ► STEP 4 – PAYMENT | FEES DO NOT INCLUDE TAX (5% GST)

☐ Visa	Credit Card #	Expiry	/
☐ MasterCard	Cardholder Name		
☐ Cheque	Signature	Cheque #	

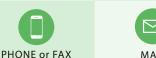
# **4 WAYS TO REGISTER**



See numbers below right



**EMAIL** 





MAIL See address below right

# **4 WAYS TO SAVE**









### **HOTEL & ACCOMMODATIONS**

### HILTON GARDEN INN SASKATOON DOWNTOWN 90 22<sup>nd</sup> STREET E

#### RATES:

Standard Room: \$139+tax Spa Suite: \$179+tax

#### ном то воок

 To book by phone call: 306.244.2311 Please refer to the Jack Hirose & Associates group rate code: JACKHA

\*Please note, room reservations are subject to availability\* When booking hotel rooms, ask for the Jack Hirose and Associates corporate rate. To receive our corporate rate, rooms must be booked one month prior to the workshop date. Please keep in mind hotel rates may fluctuate.

### **DISCOUNT RATES**

Groups registering by email, phone, fax or mail, must submit all registration forms at once. Please note, a \$10 manual registration fee will apply for groups not registering online. Full time students (3+ classes per semester) must provide proof of enrolment. Please contact: registration@jackhirose.com for more info.

### **EARLY BIRD DEADLINE**

Registration and payment must be received by this date. Upon receipt of registration and payment, a confirmation email will be sent

### **REGISTRATION FEE INCLUDES**

Reference notes, certificate of completion, coffee, muffins and refreshment breaks. Lunches are not included.

#### CONTINUING EDUCATION CREDITS

Canadian Psychological Association (recognized by the Alberta College of Social Workers), Canadian Counselling & Psychotherapy Association, Canadian Addiction Counsellors Certification Federation, Canadian Vocational Rehabilitation Association, Canadian Professional Counselling Association, Employee Assistance Certification Commission (EAPA), Indigenous Certification Board of Canada (ICBOC).

### **TERMS & CONDITIONS**

Our liability is limited to refunds for conference fees only. Jack Hirose & Associates Inc. reserves the right to cancel a event; please make hotel & travel arrangements with this in mind. In the event of a cancelled conference, we will issue a full refund for conference fees only. Jack Hirose & Associates Inc. is not responsible for any statements, acts, materials, or omissions by our presenters or participants. The use of audio and video taping devices, beepers, and cell phones by conference participants is not permitted at any session. Children and unregistered guests are not permitted in the meeting rooms. Seats cannot be shared between individuals.

CANCELLATION POLICY: All cancellations must be submitted by email to registration@jackhirose.com. Non-attendance at a conference will not be grounds for any or partial refund/credit under any circumstances. Refunds will be available minus a \$40 administration fee for cancellations made 14 business days or more prior to the event. For cancellations less than 14 business days prior to the event, credit minus a \$40 administration fee will be available. No refund or credit under any circumstances will be available for cancellations less than one full business day prior to the event. Exceptions to this will not be granted. If you are unable to attend, you are invited to send an alternate in your place at **no extra cost**. Please contact our office 14 days prior to the event, so we can provide the participant with an accurate name badge, certificate and to minimize confusion at check in. Please notify us of the alternate's full name and contact information, including their email address. Please double check your spelling.

CERTIFICATES: Provided for pre-registered attendees only. Those who register at the door, or want additional copies can download their certificate, free of charge, at certificates.jackhirose.com. Certificates are intended for continuing education credit purposes. Your name will appear exactly as provided during registration. Please double check your spelling and include your professional name.

**RECEIPTS:** Sent by email once you're registration has been processed. Please be aware spam filters can block email receipts. Participants who register at the door will be emailed their receipt once the payment has been processed (please allow up to two weeks for processing) Additional copies can downloaded from certificates.jackhirose.com

PLEASE REVIEW OUR PRIVACY POLICY: WWW.JACKHIROSE.COM



# Complete & Return with Payment:

Jack Hirose & Associates Inc. 208-197 Forester Street North Vancouver, BC, Canada V7H 0A6

TE 1 800 456 5424 **E** registration@iackhirose.com