

# REGISTRATION

WEBSITE: JACKHIROSE.COM | PHONE: 1.800.456.5424 | EMAIL: REGISTRATION@JACKHIROSE.COM | MAIL: 208-197 FORESTER ST, NORTH VANCOUVER, BC V7H 0A6

## CONTACT INFO

Name	Email	
Position	School/Organization	
Address		
City	Province	Postal Code
Work Phone	Work Fax	

## WORKSHOP REGISTRATION

Registration Code:	<input type="checkbox"/> Individual <input type="checkbox"/> Group 3-7 <input type="checkbox"/> Group 8-14 <input type="checkbox"/> Group 15+ <input type="checkbox"/> Student	Fee: \$
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\* Early bird deadline is 14 days prior to the workshop date.

† Please contact registration@jackhirose.com for more information on our full-time student rates. Registrants must provide proof of full-time enrolment at a minimum of three courses (e.g., transcript or confirmation letter of enrolment)

Subtotal: \$

Add 5% Tax: \$

**TOTAL: \$**

## CONFERENCE REGISTRATION Individual Group 3-7 Group 8-14 Group 15+ Student

Registration Code: SFCNF-YYC	Days Attending: <input type="checkbox"/> Day 1 <input type="checkbox"/> Day 2 <input type="checkbox"/> Day 3	Fee: \$
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Select Afternoon Workshop: DAY 1 -  1  2  3 DAY 2 -  4  5  6 DAY 3 -  7  8  9

Registration Code: SFCNF-XYE	Days Attending: <input type="checkbox"/> Day 1 <input type="checkbox"/> Day 2 <input type="checkbox"/> Day 3	Fee: \$
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Select Afternoon Workshop: DAY 1 -  1  2 DAY 2 -  5  6 DAY 3 -  7  8

Registration Code: TACNF-YEG	Days Attending: <input type="checkbox"/> Day 1 <input type="checkbox"/> Day 2 <input type="checkbox"/> Day 3	Fee: \$
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Select One Workshop Per Day: DAY 1 -  1  2  3 DAY 2 -  4  5  6 DAY 3 -  7  8

Conference Fees	Individual 1 Day	Individual 2 Days	Individual 3 Days	Group: 3-7	Group: 8-14	Group: 15+	Student
Early Bird	\$249	\$449	\$639	\$619	\$599	\$579	\$579
Regular	\$269	\$469	\$659	\$639	\$619	\$599	\$599

Subtotal: \$  
Add 5% Tax: \$  
**TOTAL: \$**

**Early Bird Deadlines:** Registration and payment must be received by this date.

**Saskatoon School Focused:** April 13, 2020 | **Calgary School Focused:** April 27, 2020 | **Edmonton Trauma Addiction:** May 13, 2020

**Group Rate:** Individuals must attend all 3 days to be eligible for group discounts.

**Full-Time Student Rate:** Please contact registration@jackhirose.com for more information on our full-time student rates. Registrants must provide proof of full-time enrolment at a minimum of three courses (e.g., transcript or confirmation letter of enrolment)

**Multi-day registrations** can NOT be shared. All registration fees are per person. Different individuals cannot be sent on different days under one registration fee. Name badges will be checked at the door.

## PAYMENT INFO

<input type="checkbox"/> Visa	Name on Card
<input type="checkbox"/> MasterCard	Credit Card # <span style="float: right;">Expiry Date</span>
<input type="checkbox"/> Cheque	Signature <span style="float: right;">Cheque #</span>

## DISCOUNT RATES

Groups registering by email, phone, fax or mail, must submit all registration forms at once. Please note, a \$10 manual registration fee will apply for groups not registering online. Full time students (3+ classes per semester) must provide proof of enrolment. Please contact: registration@jackhirose.com for more info.

## EARLY BIRD DEADLINE

Registration and payment must be received by this date. Upon receipt of registration and payment, a confirmation email will be sent.

## REGISTRATION FEE INCLUDES

Reference notes, certificate of completion, coffee, muffins and refreshment breaks. Lunches are not included.

## CONTINUING EDUCATION CREDITS

Canadian Psychological Association (recognized by the Alberta College of Social Workers), Canadian Counselling & Psychotherapy Association, Canadian Addiction Counsellors Certification Federation, Canadian Vocational Rehabilitation Association, Canadian Professional Counselling Association, Employee Assistance Certification Commission (EAPA), Indigenous Certification Board of Canada (ICBOC).

## TERMS & CONDITIONS

Our liability is limited to refunds for conference fees only. Jack Hirose & Associates Inc. reserves the right to cancel an event; please make hotel & travel arrangements with this in mind. In the event of a cancelled conference, we will issue a full refund for conference fees only. Jack Hirose & Associates Inc. is not responsible for any statements, acts, materials, or omissions by our presenters or participants. The use of audio and video taping devices, beepers, and cell phones by conference participants is not permitted at any session. Children and unregistered guests are not permitted in the meeting rooms. Seats cannot be shared between individuals.

**CANCELLATION POLICY:** All cancellations must be submitted by email to registration@jackhirose.com. Non-attendance at a conference will not be grounds for any or partial refund/credit under any circumstances. Refunds will be available minus a \$40 administration fee for cancellations made 14 business days or more prior to the event. For cancellations less than 14 business days prior to the event, credit minus a \$40 administration fee will be available. No refund or credit under any circumstances will be available for cancellations less than one full business day prior to the event. Exceptions to this will not be granted. If you are unable to attend, you are invited to send an alternate in your place. Please note, replacements are subject to a \$25 administrative fee. For a printed out name badge, certificate, and to minimize confusion at check-in, please contact the office 14 business days prior to the event to notify us of this replacement. Please include the original registrant's full name, the replacement's full name, and the replacement's contact information (including an email address). Please double check your spelling. Alternatively, please have your replacement notify the on-site coordinator at check-in if you are unable to contact the office prior to the start of the event.

**CERTIFICATES:** Provided for pre-registered attendees only. Those who register at the door, or want additional copies can download their certificate, free of charge, at certificates.jackhirose.com. Certificates are intended for continuing education credit purposes. Your name will appear exactly as provided during registration. Please double check your spelling and include your professional name.

**RECEIPTS:** Sent by email once you're registration has been processed. Please be aware spam filters can block email receipts. Participants who register at the door will be emailed their receipt once the payment has been processed (please allow up to two weeks for processing). Additional copies can be downloaded from certificates.jackhirose.com.

**PLEASE REVIEW OUR PRIVACY POLICY: JACKHIROSE.COM**

## COMPLETE & RETURN WITH PAYMENT

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E registration@jackhirose.com



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