

REGISTRATION FORM *The Alberta School-Based Mental Health Conference*

► STEP 1 – CONTACT INFO

Name _____

Position _____ School / Organization _____

Address _____

City _____ Province _____ Postal Code _____

Work Phone [] Work Fax []

Email _____

☐ **Yes**, I want to stay informed of upcoming events, exclusive offers, and receive the quarterly e-newsletter.

► STEP 2 – SELECT ATTENDING DATE(S) | Please check off attending dates.

I will be attending: ☐ **DAY 1** - October 26 ☐ **DAY 2** - October 27 ☐ **DAY 3** - October 28

► STEP 3 – SELECT APPLICABLE FEE | Please check off applicable registration fee.

 Individual	1 DAY	2 DAYS	3 DAYS
<i>Early-bird Fee</i>	☐ \$249 + 5% GST	☐ \$449 + 5% GST	☐ \$619 + 5% GST
<i>Regular Fee</i>	☐ \$269 + 5% GST	☐ \$469 + 5% GST	☐ \$639 + 5% GST

 Groups	3-7	8-14	15 OR MORE
<i>Early-bird Fee</i>	\$599 + 5% GST	\$579 + 5% GST	\$519 + 5% GST
<i>Regular Fee</i>	\$619 + 5% GST	\$599 + 5% GST	\$539 + 5% GST

Early Bird Cutoff Date: October 12, 2016 - Registration and payment must be received by this date.

Group Rate: Online registration only and individuals must attend all 3 days to be eligible for group discounts.

Fee includes: Reference notes, certificate of completion, coffee, muffins and refreshment breaks. Lunch not included.

Upon receipt of registration and payment, an emailed confirmation notice will be sent.

► STEP 4 – PAYMENT

☐ Visa ☐ MasterCard ☐ Cheque

Credit Card # _____ Expiry _____ / _____

Cardholder Name _____

Signature _____ Cheque # _____

4 WAYS TO REGISTER



ONLINE
registration.jackhirose.com



EMAIL
registration@jackhirose.com



PHONE or FAX
See numbers below right



MAIL
See address below right

3 WAYS TO SAVE



ONLINE PROMO CODE: GREENE10AB
registration.jackhirose.com



EARLY BIRD DISCOUNT
Deadline: October 12, 2016



GROUP DISCOUNTS (online only)
See Step 3 for Savings & Fees.

EXHIBITOR OPPORTUNITIES
JACKHIROSE.COM/EXHIBIT

As an exhibitor at this conference, you will receive an exclusive opportunity to network with our participants and educate them on your program. You will have space to display promotional materials and showcase your organization or business.

DISCOUNTED CONFERENCE RATES

ONLINE REGISTRATION DISCOUNT

Save **\$10** on registration fees for online registrations.
Enter promo code **GREENE10AB** at registration.jackhirose.com.

GROUP DISCOUNTS

Groups of 3-7: Save **\$20** per person
Groups of 8+: Save **\$40** per person
Groups of 15+: Save **\$100** per person

Individuals must attend all 3 days to be eligible for group discounts.
All groups must register online to receive the group discount.
Register your group at: registration.jackhirose.com

CONFERENCE AIDE DISCOUNT

Save **\$290** on the conference registration fee. By working as an assistant to the conference director, conference aides will receive a discount. Conference aides must arrive by 7:00am on all days of the conference and be willing to assist at all breaks, throughout the lunch break, and stay 30 minutes after the end of the conference. Please keep in mind that we can accommodate a maximum of 6 conference aides. To apply for the conference aides program, please email registration@jackhirose.com

EARLY BIRD DISCOUNTS

To receive the early bird rate, all conference fees must be paid in full prior to the specified cut-off date. Registration forms submitted without payment will not be processed, and will not guarantee the early bird rate. To receive the regular rate, all conference fees must be paid in full prior to the event date. Participants with a balance owing must pay at the door.

CONTINUING EDUCATION CREDITS

Canadian Psychological Association (recognized by the Alberta College of Social Workers), Canadian Counselling & Psychotherapy Association, Canadian Addiction Counsellors Certification Federation, Canadian Vocational Rehabilitation Association, Canadian Professional Counselling Association, Employee Assistance Certification Commission (EAPA), Indigenous Certification Board of Canada (ICBOC).

HOTEL & ACCOMMODATIONS

Rates may fluctuate. Call and request the Jack Hirose & Associates corporate rate. Guests need to reference "Jack Hirose".
Book by September 25, 2016.

DOUBLE TREE BY HILTON WEST EDMONTON

16615 109th Ave NW, Edmonton, AB | 780-484-0821

Deluxe 2 Queen or 1 King: \$149+tax **1 King Suite:** \$169+tax

TERMS & CONDITIONS

Our liability is limited to refunds for conference fees only. Jack Hirose & Associates Inc. reserves the right to cancel a event; please make hotel & travel arrangements with this in mind. In the event of a cancelled conference, we will issue a full refund for **conference fees only**. Jack Hirose & Associates Inc. is not responsible for any statements, acts, materials, or omissions by our presenters or participants. The use of audio and video taping devices, beepers, and cell phones by conference participants is not permitted at any session. Children and unregistered guests are not permitted in the meeting rooms. Seats cannot be shared between individuals.

CANCELLATION POLICY

All cancellations must be submitted by email to registration@jackhirose.com. Non-attendance at a conference will not be grounds for any or partial refund/credit under any circumstances. **Refunds** will be available **minus a \$40 administration fee** for cancellations made 14 days or more prior to the event. For cancellations less than 14 days prior to the event, **credit minus a \$40 administration fee** will be available. **No refund or credit under any circumstances will be available for cancellations less than one full business day prior to the event.** Exceptions to this will not be granted.

If you are unable to attend, you are invited to send an alternate in your place at **no extra cost**. Please contact our office 14 days prior to the event, so we can provide the participant with an accurate name badge, certificate and to minimize confusion at check in. Please **notify us** of the alternate's full name and contact information, including their email address. Please double check your spelling.

CERTIFICATES

Provided for pre-registered attendees only. Those who register at the door, or want additional copies can download their certificate, free of charge, at certificates.jackhirose.com. Certificates are intended for continuing education credit purposes. Your name will appear exactly as provided during registration. Please double check your spelling and include your professional name.

RECEIPTS

Automatically sent by email when participants register and pay online. Please be aware spam filters can block email receipts. Additional copies can be downloaded from certificates.jackhirose.com.

PLEASE REVIEW OUR PRIVACY POLICY: WWW.JACKHIROSE.COM



Complete & Return with Payment:

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North Vancouver, BC, Canada
V7H 0A6

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TF 1 800 456 5424
E registration@jackhirose.com